




STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT McCRORY  
GOVERNOR

ANTHONY J. TATA  
SECRETARY

MEMORANDUM TO: Roadway Design Project Engineers  
Roadway Design Project Design Engineers  
Division Operation Engineers  
Rodger Rochelle, PE  
Greg Perfetti, PE  
Paul Worley, CPM.

FROM: Jay A. Bennett, PE   
State Roadway Design Engineer

DATE: December 2, 2013

SUBJECT: Summary of Quantities  
Sheet Number 3  
Final Roadway Design Plans

The Department is working on the implementation of electronic seals and signatures for final design plans. A by-product of this change will be the elimination of the traditional sheet number 3, Summary of Quantities. The sheet is rarely used and the elimination of this sheet will increase the efficiency of the Contract Office when we begin electronically signing and sealing final plans. Starting with the January 21, 2014 letting, sheet number 3 will be eliminated from the let plans.

For projects that are already turned in to plans checking (January/February/March of 2014), the Contracts Standards and Development Unit will make the revisions to the plans. They will remove sheet number 3 and will correct sheet number 1-A by striking through sheet number 3 on the Index of Sheets.

For the remaining projects that are let April 15, 2014 and beyond, do not include sheet number 3 in the final design plans. The first summary sheet in the plans package should be sheet number 3-A. There should not be a sheet number 3, Summary of Quantities, in the final plans package or on the Index of Sheets, sheet number 1-A.

This guidance should be followed beginning with the project turn-ins (past due after January 7, 2014) for the April 15, 2014 letting. If you have any questions, please let me know. My telephone number is 919-707-6200.

JAB

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